



## Agreement

Congratulations on your admission to the University of Missouri-Columbia (MU) as a visiting scholar! We, at the University of Missouri's International Training Institute, are delighted to serve as your host department.

The Missouri International Training Institute (MITI) agrees to provide the following services for your program:

- Processing of DS-2019 Forms for you and your immediate family members, i.e. *dependents* by the definition of the U.S. Immigration rules,
- Issuing of an invitation letter, and
- Searching for suitable housing in Columbia, Missouri.

After your arrival in Missouri, MITI also agrees to assist with the following:

- Airport pick-up service from the Columbia Regional Airport (\*\*NOTE: If your final destination is St. Louis Lambert International Airport or Kansas City International Airport, MITI will do our best to make appropriate transportation arrangement; however, we highly recommend you to arrive in Columbia Regional Airport\*\*)
- Utilities (i.e. gas, water and electricity) hook-ups,
- Initial telephone hook-up,
- Initial cable (TV and Internet) hook-up,
- Automobile purchase and registration,
- Obtaining automobile insurance,
- Opening a bank account, and
- Registering child(ren) in schools.

During the program, MITI will also assist you with:

- Enrollment in English Proficiency and American Culture (EPAC) programs in Fall and Winter semesters (summer optional when offered),
- Auditing university course(s) during regular semesters,
- Arrangement of internship when appropriate, and
- Provision of certificates when *all* requirements are met (please refer below for the requirements).

I, the undersigned, having read the policies and programs of MITI, as described in this Agreement and the EPAC Policies and Procedures booklet, agree to the following during my stay in the United States:

1. Abide by all U.S. Governments' laws and regulations, including the U.S. Immigration laws;
2. Abide by the rules and guidelines of the University of Missouri;



3. Abide by the EPAC Policies and Procedures;
4. Represent myself as a model citizen of the Republic of Korea & model representative of the University of Missouri and MITI;
5. Participate in a language assessment session upon arrival;
6. Pay annual program fees within 30 days from arrival in Columbia, Missouri;
7. Understand the following are required for the Global Leadership Certificate provided jointly by the Truman School of Public Affairs and MITI:
  - a. Attend 14 Global Leadership Seminars (i.e. 100% attendance, which means 7 seminars in each semester),
  - b. Regular attendance on site visits and field trips, and
  - c. Successful completion of EPAC program
8. Understand that the following are required for the EPAC Certificate:
  - a. Less than three *unexcused* absences each semester,
  - b. At least one public presentation each semester, and
  - c. Active participation in EPAC classes
9. Understand that the MITI is required to provide a progress report, usually every six months, to my sponsoring organization, and I agree to provide the contact information of the organization to MITI at a later date.
10. Submit a travel form prior to any out-of-state travel in MITI; and
11. Understand the following are individual responsibilities:
  - a. International air travel arrangement and airfare,
  - b. Health insurance for myself and family members,
  - c. Regular automobile maintenance and health care (in case of urgent cases, MITI will remain a resource for consultation), and
  - d. English tutor for myself and family members (list of tutors is available at MITI)

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Name of Sponsoring Organization: \_\_\_\_\_